

**MINUTES -- THE PAS REGIONAL LIBRARY
JUNE 10, 2008**

PRESENT: Bonnie White Jeanne LaJambe Warren Hicks
 Conrad Ziehlke Roy Kelly Carol Ham

REGRETS: Cathy Gardiner Brad Bodnar Sue Bilinski

1. LIBRARY ADMINISTRATOR'S REPORT

1.1 AGENDA

M / S / C Warren Hicks / Conrad Ziehlke

THAT the agenda be adopted as circulated.

1.2 MINUTES OF May 13, 2008

M / S / C Jeanne LaJambe / Warren Hicks

THAT the minutes of May 13, 2008 be adopted as circulated.

1.3 BILLS FOR MAY 2008

M / S / C Roy Kelly / Warren Hicks

THAT the payment of bills for May 2008 be ratified in the amount of \$16,846.06.

1.4 CIRCULATION AND REVENUE FOR THE MONTH OF MAY 2008

Circulated as information.

1.5 PATRON COUNT – MAY 2008

Five thousand five hundred eighty-one (5,581) people through our doors in 26 days (215 people/day).

2. CORRESPONDENCE/INFORMATION:

2.1 MEMBERSHIPS – MAY 2008

40 New resident memberships
27 Resident renewals
6 New RM memberships
7 RM renewals
0 New Cranberry Portage
0 Renewal Cranberry Portage
5 New non-resident memberships
4 Non-resident renewals
0 Temporary membership

Total Memberships Processed in May 2008 – 86

2.2 INTERNET USE – MAY 2008

Four hundred nine (409) Internet hours were purchased during May 2008.

2. CORRESPONDENCE/INFORMATION:

2.3 THE PAS/FLIN FLON READING CHALLENGE

The results are in! The Pas Regional Library has won the 2008 The Pas/Flin Flon Reading challenge by 944 items! The Pas Regional Library circulated 14,411 items, while Flin Flon circulated 13,467 items.

The Customer Appreciation BBQ will be held in The Pas on Wednesday, June 11, 2008 from 12:00 noon to 2:00pm.

We have had great participation from our local businesses. Patrons enjoyed the hidden coupons from A & W, Dairy Queen, McDonalds and Subway. Tokens are still being discovered in books, DVD's, Videos, etc. (When a patron signs out the item, they receive a coupon from the corresponding vendor.)

Draws for donated prizes will be made at the BBQ June 3rd.

Prizes donated from: Arbonne – Gift Pack, Funky Threadz - \$25.00 gift certificate (2 draws), Good Thymes Restaurant & Bar - \$30.00 gift certificate, Home & Gift – giftware, Jak's Jungle Gym – complimentary passes (2 draws), True Value Hardware – Webkinz – 2 draws.

Draws for new/renewal membership (book & book bag); and one-year non-residents membership, will be drawn on June 11th.

The following businesses are once again supporting our challenge with donations:

The Grub Box -10 dozen hot dogs and buns
Arctic Beverages -4 cases of 24 soft drinks
IGA -Large slab cake
Ernie's Wholesale & Candy Bar – Flin Flon – hot dog buns
Flin Flon Bargain Shop - condiments
North of 53 Consumers Co-op – hot dogs
CJ1240 & CFAR 590 – updates to the community

2.4 VANDALISM

On Monday, June 2, 2008, Keith found the glass in our front door smashed and the Plexiglas panel on the front display window dislodged when he arrived for work. He called maintenance who contacted Kelsey Glass to do the repair. Keith tried to call the RCMP to report the incident, but their line was busy. Grant King, Maintenance Director, filed a police report.

Kelsey Glass replaced the glass in the front door and reinstalled the Plexiglas in the front display window. The Plexiglas has been severely scratched. Maintenance will have Kelsey Glass replace the Plexiglas.

2.5 GRAFFITI REMOVAL

Greg Lamb reported new graffiti on the back of the Library on June 3, 2008. He also contacted the RCMP. Nelson Fulford had town employees removing graffiti from the water treatment plant and said they would try it on the library. Graffiti was removed on Thursday, June 5th. It is a GREAT improvement!

2. CORRESPONDENCE/INFORMATION:

2.6 MUNICIPAL EMPLOYEE BENEFIT PROGRAM (M.E.B.P) INCREASE IN CONTRIBUTIONS

Fax received from M.E.B.P. that the pension plan contributions would increase from 5.4 to 5.9% effective January 2009.

2.7 THE PAS & AREA RECYCLING CENTRE RECYCLES E-WASTE

The Pas & Area Recycling Centre is now accepting E-waste. The following material can be brought to their center and will be sent for proper end-of-life recycling to Sims Recycling in Brampton, Ontario.

- TVs
- VCRs
- Stereos
- Microwaves
- Computer peripherals like mice and keyboards
- Phones
- Cell Phones
- Laptops
- Printers
- Scanners
- Fax machines
- Copiers
- Rechargeable Batteries

2.8 MAPLIN 3

Public Library Services (PLS) recently launched Maplin 3, which enables libraries to search other libraries databases, as well as Public Library Services, for library material.

Maplin 3 also enables libraries to view and select books that PLS has “weeded” from their collection. We are having problems with our Z39.5 web server closing. L4U is looking into the problem.

2.9 2007 AUDIT RECEIVED

The Pas Regional Library 2007 audit has now been completed and received. Circulated as information.

2.10 COMMUNITY PLACES GRANT – ROOF REPLACEMENT

Letter received from Community Places that our application for 2008 was approved for up to \$20,000.00.

The Town of The Pas has also committed \$33,063.00 towards this project.

Larry Rech of Aggassiz Consulting Group will be in The Pas on June 17th to do the initial site review.

2.11 CANADIAN PARENTS FOR FRENCH (THE PAS CHAPTER) DONATE BOOKS

Melanie Young, President of The Pas Chapter of the Canadian Parents for French, presented the Library with new French books. The books are similar to the PM’s and are levels 12 through 24.

3. OLD BUSINESS:

3.1 ARCHIVE SHELVING

Letter sent to Benevolent and Protective Order of Elks regarding funding for archive shelving.

3. OLD BUSINESS continued:

3.2 DISPLAY CASE

Darrell Baschak to provide a quote and drawing for a display case. Walter Krivda has agreed to pay for the display case. An engraved plate will be placed on the case, “donated by Walter Krivda”.

4. NEW BUSINESS:

None

5. OTHER BUSINESS:

None

6. NEXT MEETING: Tuesday, September 16, 2008 7:00 pm

7. ADJOURNMENT:

M / S / C Conrad Ziehlke / Roy Kelly

THAT the meeting be adjourned at 7:34 pm.

Respectfully submitted by,

Jeanne LaJambe
A/Secretary