

Annual Report 2020

THE PAS REGIONAL LIBRARY

prepared by
Caitlin Henderson





The Pas Regional Library



Mission Statement

The Pas Regional Library strives to provide access to information, ideas and knowledge through books, programs and other resources. A special emphasis is also placed on providing materials and services that stimulate an interest in reading and learning in young children.

**"We believe in the freedom to
read, to learn, to discover"**



Caitlin
Henderson

Library hires new Administrator

In October of 2020 our Library Administrator Lauren Wadelius stepped down after being in the role for 12 years, and with the library for nearly 20 years overall.

The library board, staff, and patrons thank Lauren for her dedication to the The Pas Regional Library and the community and wish her all the best in her endeavors.

The role of Library Administrator was awarded to Caitlin Henderson. Caitlin's first job was working as a Page in the library back in 2008.

"I have loved my time at the library and hope to do the job justice, continuing the work of Lauren to make The Pas Regional Library a hub of the community" -Caitlin Henderson



COVID-19 Impact

2020 began as usual for The Pas Regional Library. Programs were being planned, new items for circulation were being ordered, and the staff excited to see what the new year would bring.

The arrival of the coronavirus disease (COVID-19) was unexpected and would drastically change how the library, community, and world functioned.

Mid-March saw the complete shutdown of The Pas Regional Library until mid-May, and a cycle of partial shutdowns, modified services, and open doors throughout the rest of the year and even into 2021. This had, and continues to have, a negative impact on the library and the patrons who rely on the library's services.

While our statistics for circulation, patron visits, and programming lowered during 2020 the staff rallied to continue serving out patrons. This meant digital programming, take home items, and modified circulation to make sure our patrons were still able to access their library.



Library Board

Bonnie White, Chair

RM of Kelsey, appointed November 2016

Emma Halpin, Secretary

Town of The Pas, appointed July 2015

Warren Hicks

RM of Kelsey, appointed April 2000

Jennifer Mathews

Town of The Pas, appointed 2019

Kayla Payne

Town of The Pas, appointed

Carrie Atkinson

Town of The Pas Council Representative

Neil Scott

Rural Municipality of Kelsey Council Representative

Library Staff

Library Administrator

Lauren Wadelius (-Oct 2020)

Caitlin Henderson (Nov 2020-)

Library Assistant

Bev Bastien

Dawn-Maire Blanchette

Library Clerk

Kyle Veitch

Fallon Wadelius (casual)

Student Pages

Hannah Vipond

Shayla Godin

Ahmed Hassan

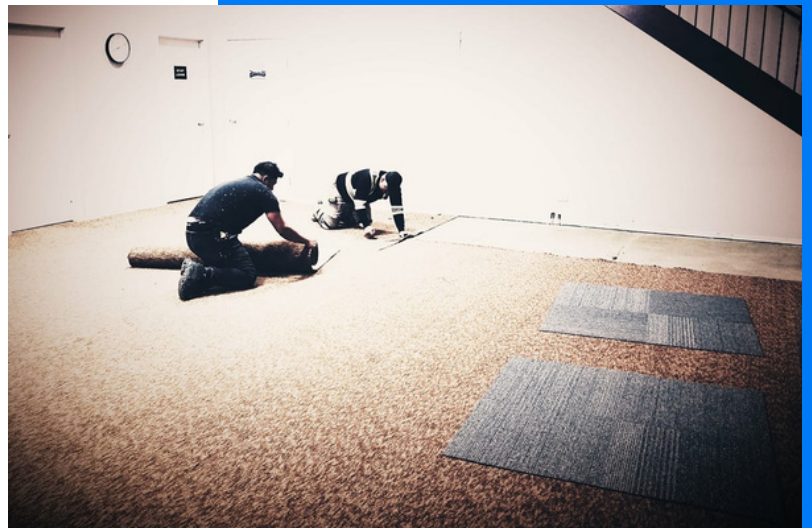
NEW at the library



Purchased a brand new photocopier for staff and public use



Revised and updated our website

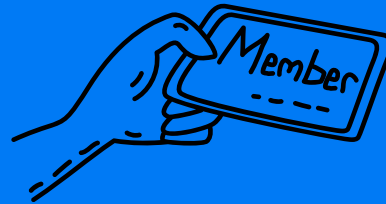


Updated the carpet in the library annex

2020 Statistics Overview



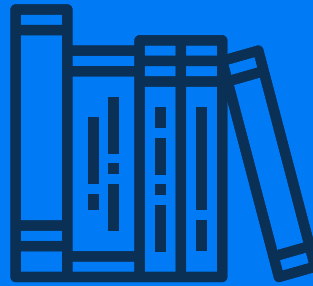
Patron Visits
8,950



Memberships
4,974



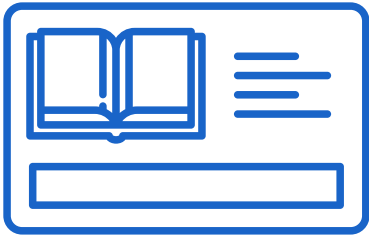
Items circulated
16,806



Library Items
33,474

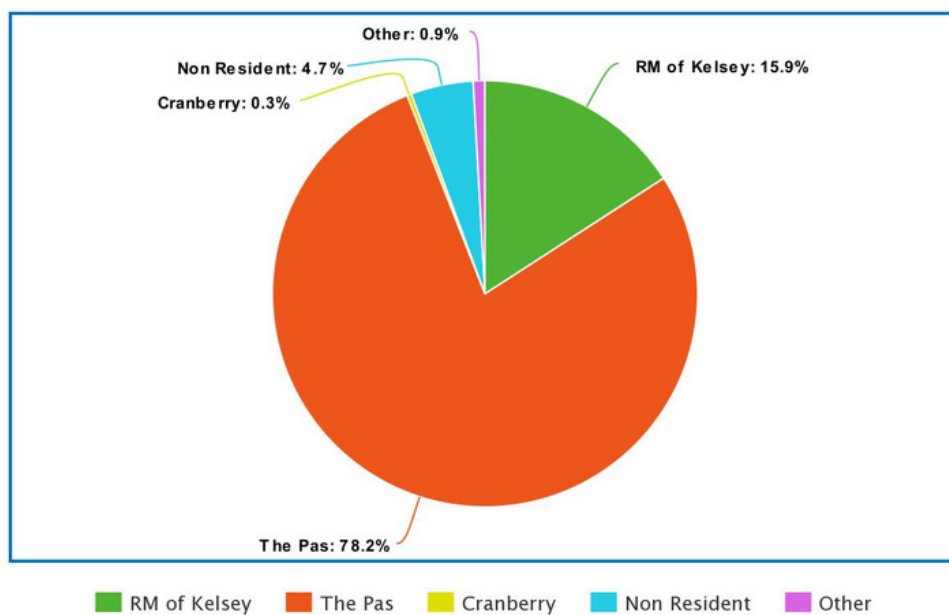


Program Attendance
271



Memberships

RM of Kelsey.....	674
RM of Kelsey (juvenile).....	116
Town of The Pas.....	3,215
Town of The Pas (juvenile).....	673
Non-residents.....	236
Other.....	44
Cranberry.....	16



meta-chart.com

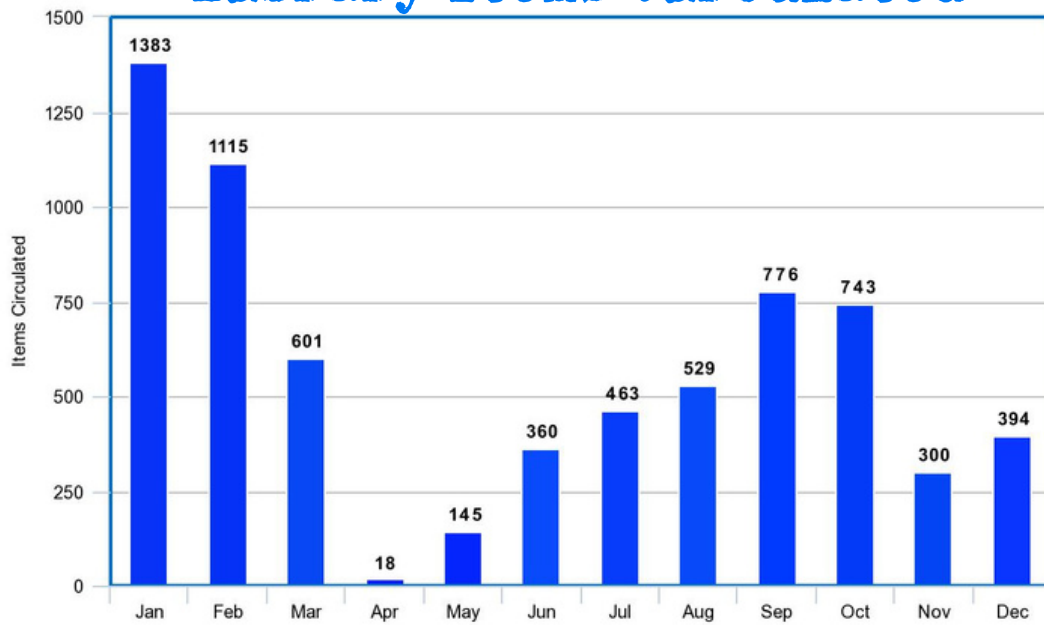
Circulation



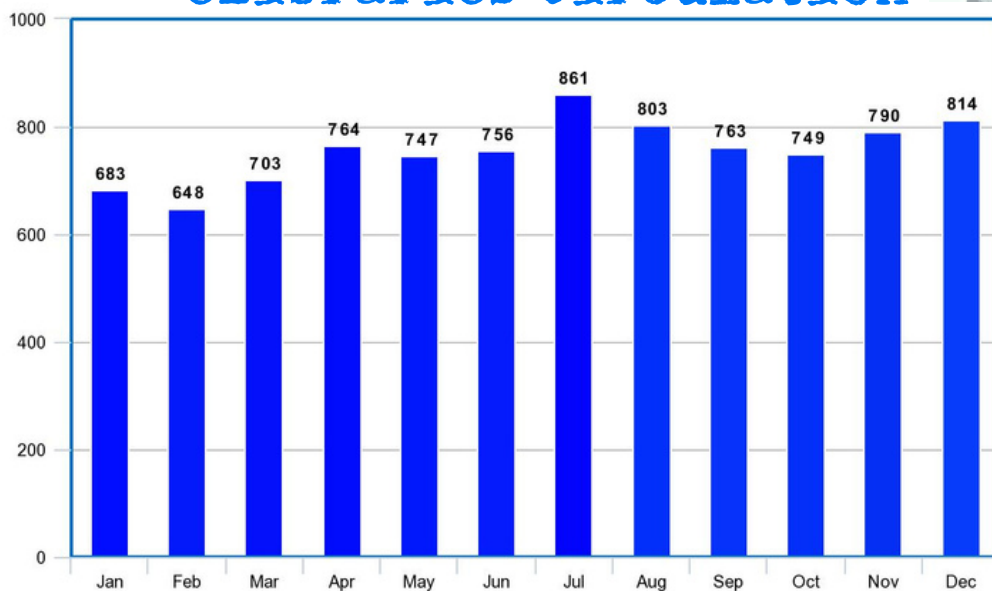
2019 total
circulation
29,737

Our circulation was majorly impacted by the library's closure in March due to COVID-19

Library Items Circulated



eLibraries Circulation



The Pas Regional Library
Box 4100
53 Edwards Avenue
The Pas, Manitoba
R9A 1R2
library@mymts.net
Phone: (204) 623-2023 Fax: (204) 623 4594

Hours

Monday - Friday
10am - 6pm

Services

Internet \$1/half hour

Scan \$1

Photocopying & Printing

Black and White \$0.25/page

Colour \$0.80/page

Double-sided \$0.40/page

Ledger \$0.50/page

Fax \$1/page (up to \$5)

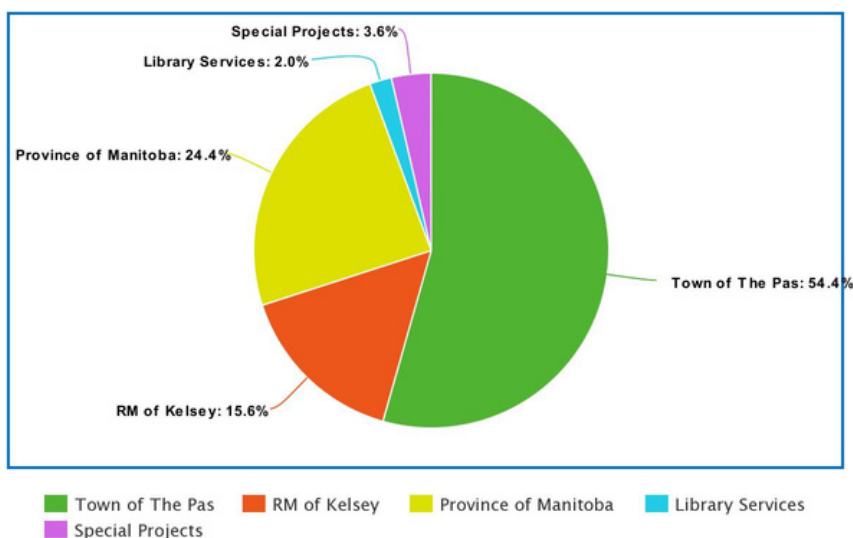
Inter-Library Loan \$1

Annex Rentals

Half Day \$70

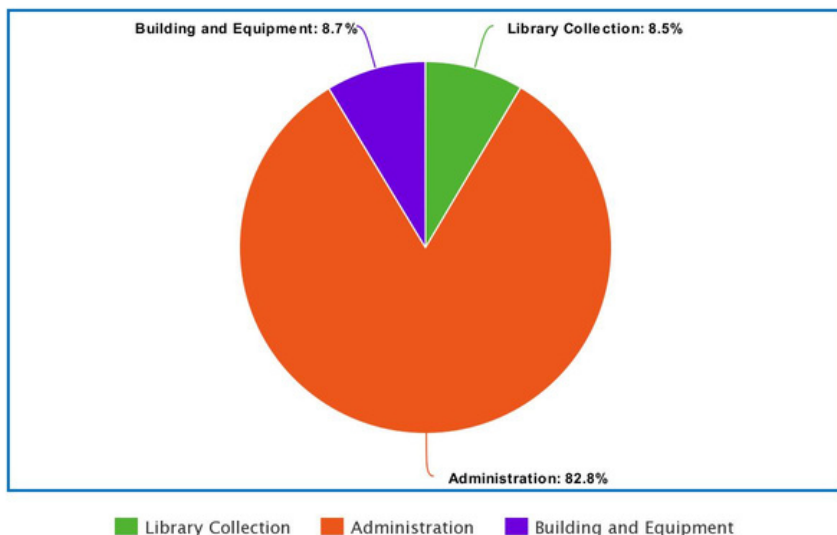
Full Day \$120

Revenue



meta-chart.com

Expenditures



meta-chart.com

2020 Revenue & Expenditures

THE PAS REGIONAL LIBRARY

STATEMENT 3

STATEMENT OF OPERATIONS

YEAR ENDED DECEMBER 31

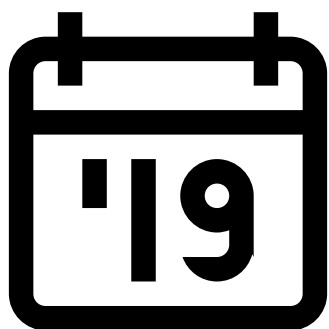
	2020	2019
REVENUE		
Core grants		
Town of The Pas	\$ 151,500	\$ 134,100
RM of Kelsey	43,500	43,500
Provincial grant - Funding to Flin Flon	(4,862)	(4,862)
Provincial grants	72,741	72,741
Annex rental	920	7,145
Book fines	531	2,431
Fundraising	299	2,571
Internet	532	3,631
Other and sundry	2,068	4,898
Memberships	405	805
Photocopying and fax	830	1,913
Special projects	10,017	6,980
	<u>278,481</u>	<u>275,853</u>
EXPENDITURES		
Library collection		
Books and audio books	21,943	25,281
Periodicals and subscriptions	376	868
Videos and microfilms	1,147	1,557
	<u>23,466</u>	<u>27,706</u>
Administration		
Car allowance	2,120	2,212
Cleaning contract	4,032	3,388
Miscellaneous	2,588	1,410
Photocopying	3,301	1,893
Postage and freight	97	539
Professional fees	300	2,567
Professional development	705	3,665
Programming		543
Public relations	1,392	1,046
Salaries and benefits	193,350	188,186
Special projects	10,333	4,106
Stationery and supplies	9,040	7,646
	<u>227,258</u>	<u>217,201</u>
Building and equipment		
Electricity	12,198	13,169
Furniture and equipment	3,974	735
Property tax	794	993
Repairs and maintenance	739	1,709
Technology	1,804	2,972
Telephone and fax	3,789	4,553
Water expense	555	632
	<u>23,853</u>	<u>24,763</u>
	<u>274,577</u>	<u>269,670</u>
EXCESS OF REVENUE OVER EXPENDITURES	<u>\$ 3,904</u>	<u>\$ 6,183</u>

Patron Count

Yearly tally of patrons visiting the library



8,950



33,872



32,354

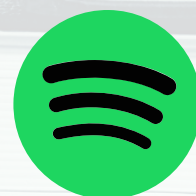
Our patron count was one of the most obvious areas that was affected by COVID-19.

We were open, fully closed, curbside service only, and partially open throughout the year based on current active case numbers.

This made visiting the library difficult for our patrons.

Follow us on Social Media!

@thepasregionallibrary



Collection Inventory

AUDIO BOOK EASY	10	LITERACY	88
ARCHIVAL MANUSCRIPT	111	LIBRARY OF THINGS	2
ADULT NON-FICTION	9668	LARGE PRINT FICTION	383
BOARDBOOK	338	LARGE PRINT NON-FICTION	25
BIOGRAPHY	962	MULTI MEDIA KIT	47
BOLD PRINT	40		1
BEGINNER READER	461	Optical Reader	1
COMPACT DISC EASY	37	PAPERBACK ADULT	1125
COMPACT DISK FICTION	597	PAPERBACK EASY	913
COMPACT DISK JUNIOR	43	PAPERBACK JUNIOR	699
COMPACT DISC MUSIC	5	PAPERBACK ROMANCE	92
COMPACT DISK NON-FICTION	125	PAPERBACK YOUNG ADULT	11
CHRISTIAN FICTION	315	PEDOMETER	0
COMPUTER PROGRAM	1	PHONICS READERS	38
DAISY	0	PLS LARGE PRINT FICTION	102
DIGITAL VIDEO DISK	1211	PM	925
DIGITAL VIDEO NON-FICTION	207	REFERENCE	20
EASY	2042	SERIAL	347
FICTION	5696	STORY HOUR	0
GRAPHIC BIOGRAPHY	2	Toy Library	60
GRAPHIC NOVEL JUNIOR NON-FICTION	19	VERTICAL FILE	0
GRAPHIC NOVEL ADULT	159	VISUAL MATERIAL FICTION	1
GRAPHIC NOVEL JUNIOR	435	VICTOR READER	2
GRAPHIC NOVEL YOUNG ADULT	522	YOUNG ADULT FICTION	1141
GRAPHIC NOVEL YOUNG ADULT NON FICTIO	7	YOUNG ADULT NON FICTION	170
Inventory	0	TOTAL ITEMS	33474
JUNIOR	1377		
JUNIOR BIOGRAPHY	83		
JUNIOR NON-FICTION	2808		



Our Favourite Displays

Our staff love to create displays around the library that highlight certain collections, local interest, events, and more.



Missing and Murdered Indigenous Women and Girls Awareness Day (MMIWG)



Northern Manitoba
Trapper's Festival



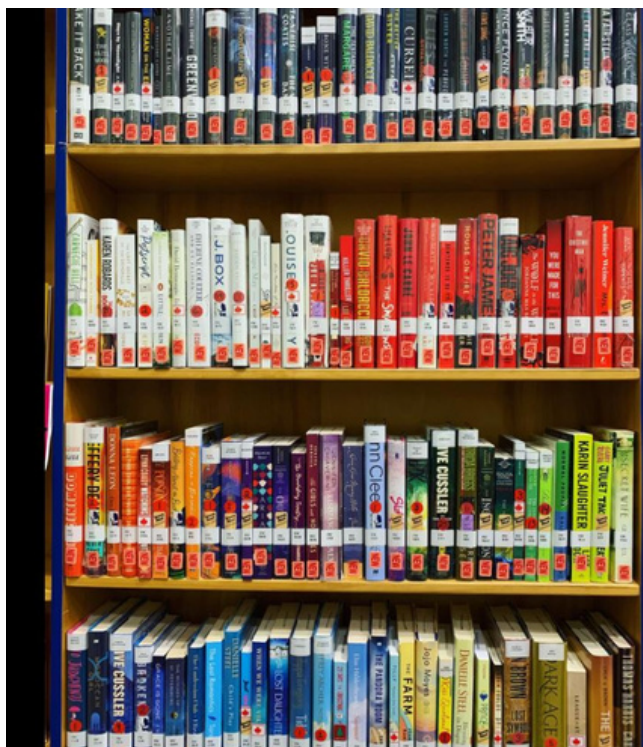
Armchair Travel

Our Favourite Displays

Continued

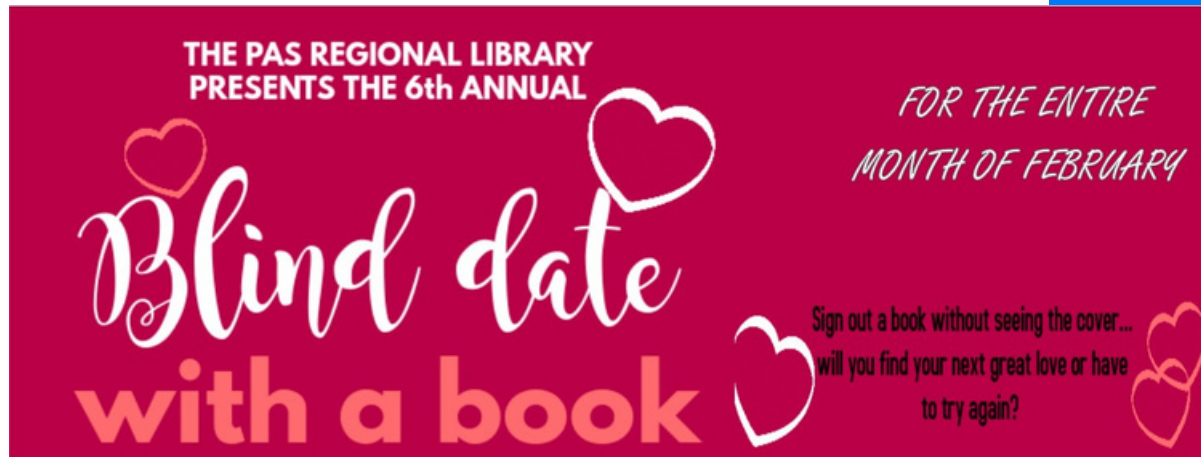


Halloween (above, left)
and
April Fools (below)

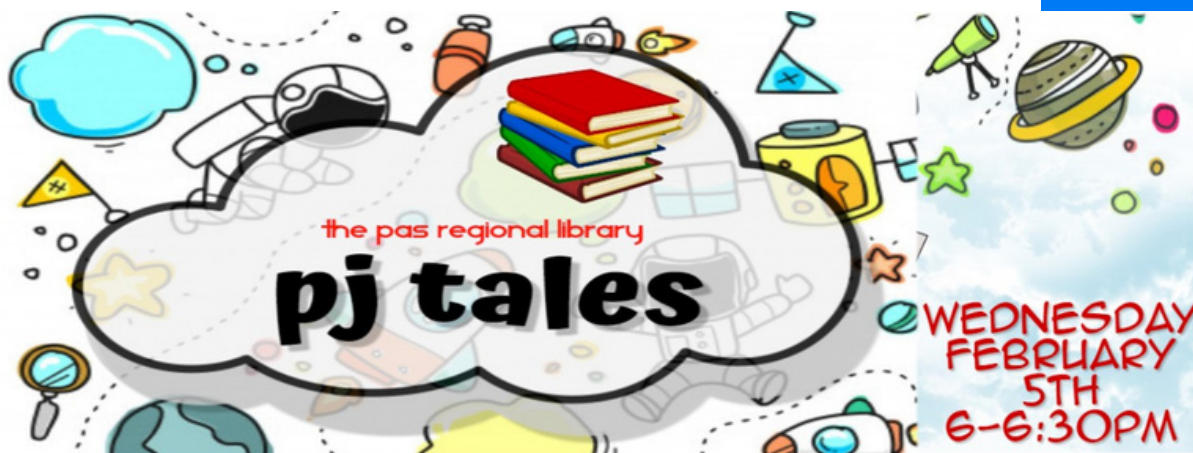


Library Programs

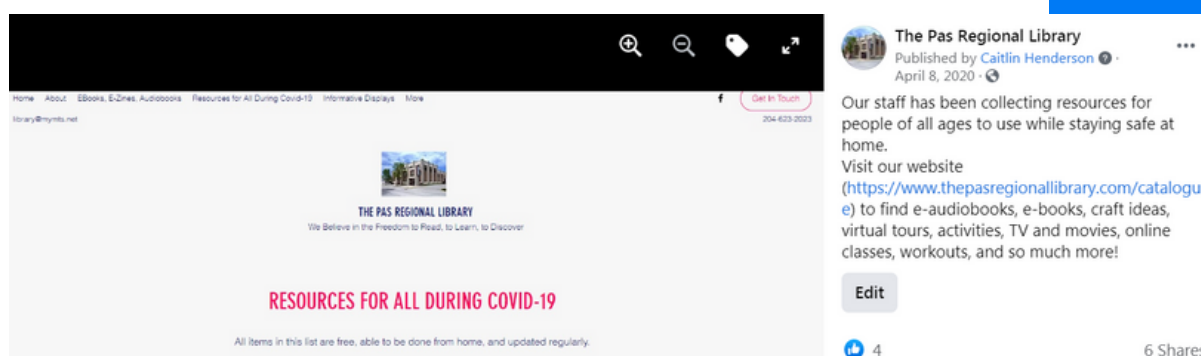
Due to the severity of COVID-19, the library moved to virtual programming with very limited in-person events



Blind Date
with a Book
February



Pajama Tales
(storytime)
February 5th

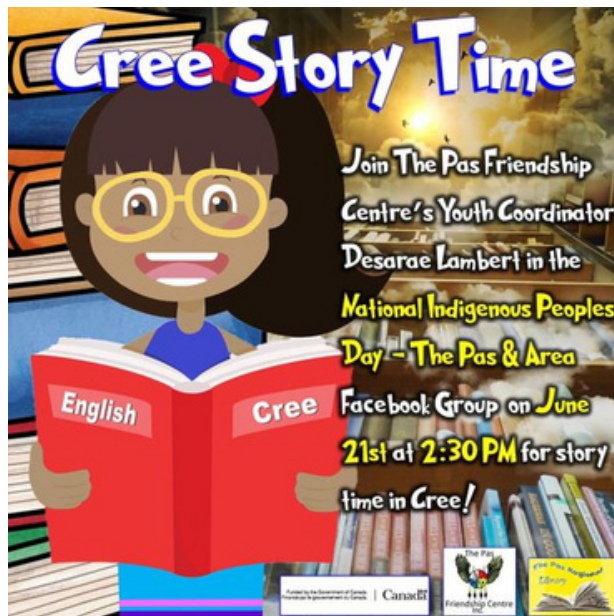


Resource
Guide

Library Programs continued



Library at the Lake
All Summer

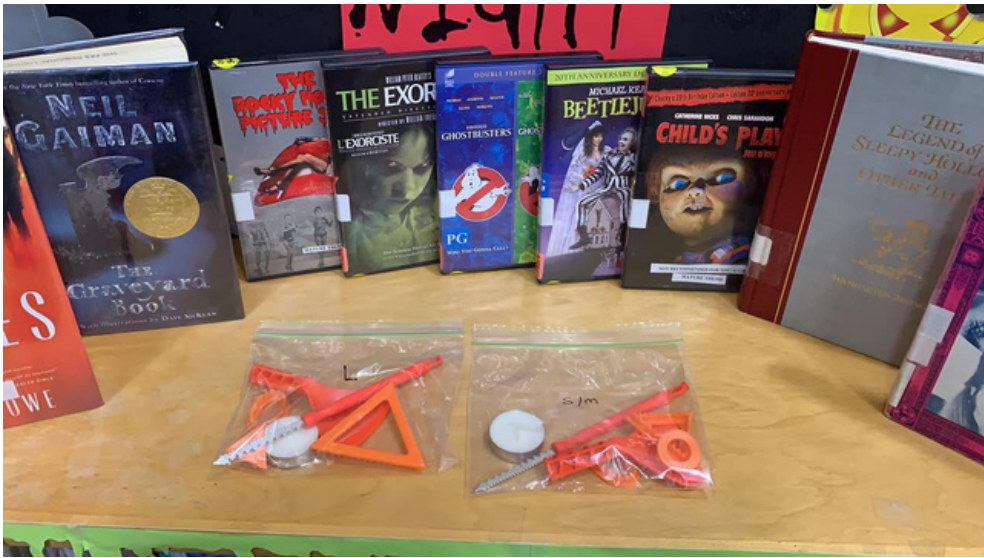


Cree Story Time
(partner with The Pas
Friendship Centre)
June 21 (Indigenous
Peoples Day)



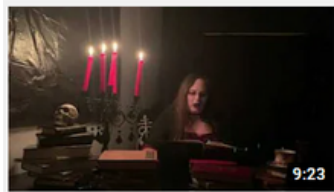
Books with DM
(a library podcast)

Library Programs continued




Take home Jack-o-lantern carving kits
October

on Youtube




Horror stories for adults
The Pas Regional Library • 37 views • 11 months ago
The staff at The Pas Regional Library read some creepy and spooky stories to enjoy

Halloween
storytime for adults



How the Grinch stole Christmas storytime
The Pas Regional Library
17 views • 9 months ago



Halloween storytime for kids
The Pas Regional Library
70 views • 11 months ago

Halloween and
Christmas
storytimes for kids



The Pas Regional Library would like to thank everyone who donated, assisted, and visited the library through 2020:

Town of The Pas
Rural Municipality of Kelsey
Province of Manitoba, Sports, Culture, and Heritage
Public Library Services
All Charity contributors
The Pas Corrections
The Pas Community Renewal Corporation
The Opasquia Times
CJ1240
The Pas Family Resource Centre
Manitoba Prison Libraries Committee
The Pas Arts Council
Manitoba Arts Council
Ecole Opasquia School
Kelsey Early Years School
Mary Duncan School
Margaret Barbour Collegiate
The Grub Box
North of 53 Industrial Supplies
Vida Waugh
Bev MacTavish
Stanley Miller
Desarae Lambert
Cheryl Antonio
AND ALL OF OUR PATRONS!



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R9A 1R2
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